



Dr. Yashwant Singh Parmar University of Horticulture & Forestry,
Nauni (Solan)-173230, Himachal Pradesh
Office of the Registrar, Recruitment Section

☎ 01792-252444, FAX-01792-252603 (fax), e-mail: rectt.uhf@gmail.com

Rajiv Kumar, HPAS (Registrar)

ADVERTISEMENT NO.01/2020

DATED: 06.02.2020

CANDIDATES WHO HAVE APPLIED EARLIER TO THE RESPECTIVE POSTS IN RESPONSE TO THIS OFFICE ADVERTISEMENT NO.01/2019 DATED 04.01.2019 AND 05/2019 DATED 20.08.2019, NEED NOT TO APPLY AGAIN.

OPENING DATE FOR SUBMISSION OF ONLINE RECRUITMENT APPLICATION FORM (ORA*):	20.02.2020
CLOSING DATE FOR SUBMISSION OF ONLINE RECRUITMENT APPLICATION FORM (ORA*):	19.03.2020
(*: by using the website http://www.yspuniversity.ac.in)	

Online applications are invited from desirous and eligible candidates, for direct recruitment on contractual basis/daily wage basis of under mentioned categories of posts in Dr. Yashwant Singh Parmar University of Horticulture & Forestry, Nauni (Solan)-173230 (Himachal Pradesh). The online applications can be filled up from 20.02.2020 to 19.03.2020 till 11:59 PM, by logging on to website with <http://www.yspuniversity.ac.in>. thereafter the link will be disabled. The candidates are strictly advised to apply online well in advance to avoid rush during closing dates of submission of Online Recruitment Applications. No offline application form will be accepted by the University.

The downloaded copy of the online application form alongwith necessary original certificates and their self-attested photocopies must be brought at the time of Interview/Personality Test or Documentation/Evaluation for 15 marks, as the case may be.

AGE	Between 18 years and 45 years. Clarification: a) Age of a candidate shall be reckoned as on 01.01.2020. b) Five years relaxation in upper age limit is admissible only to the bonafide Scheduled Caste, Scheduled Tribe and Other Backward Class of Himachal Pradesh. For H.P. Government employees and Ex-Servicemen of HP; age relaxation is as per Government's instructions issued from time to time.
------------	--

IMPORTANT INSTRUCTIONS:

1. A candidate must be a citizen of India.
2. The candidate shall be eligible for appointment, if he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided, this condition shall not apply to Bonafide Himachali's.

3. Date of determining eligibility of all candidates in respect of essential qualification(s) and experience, if any, etc., shall be the prescribed closing date for submission of online recruitment applications (ORA), i.e. 19.03.2020.
4. The candidates must read the INSTRUCTIONS/OTHER TERMS AND CONDITIONS CAREFULLY FOR APPLYING ONLINE, before filling up Online Recruitment Application Forms (ORA) for the post(s) concerned.
5. The candidates must ensure their eligibility in respect of category, age and essential qualification(s) etc. as mentioned against concerned post in the advertisement to avoid rejection at a later stage.
6. The candidates, who wish to apply for more than one post, should apply separately for each post and will have to pay the requisite examination fees for each post in the prescribed manner.
7. Online Recruitment Application Forms submitted incomplete, without requisite examination fee, without scanned photograph & scanned signature of prescribed size, will be summarily rejected.
8. The candidates are advised to note down their USER ID and PASSWORD carefully as the same will be applicable for all future reference regarding downloading admit cards for written objective type examination, typing tests on computers, practical tests etc.
9. The candidates are advised to give their working mobile number and email ID, used by them in the Online Recruitment Application (ORA) and ensure that they are working till the completion of selection process to avoid inconvenience.
10. The reserved category candidates belonging to other States will be treated as GENERAL CATEGORY CANDIDATES and the benefit of reservation and fee concession will not be admissible to such candidates.
11. The candidates belonging to disabled categories with disability of 40%, or more are allowed extra time of 30 minutes for examination of 1½ hour duration i.e. 20 minutes per hour. In case of visually impaired candidates making request for the scribes, he/she will have to submit a written request for the same to the University immediately after receipt of his/her roll number.
12. In-service candidates may apply to the University along with requisite fee with information to their Head of the Departments/Employer for issuing NOC. In service candidate will not be evaluated unless he/she brings NOC from the concerned employer.
13. Number of posts are tentative and may increase or decrease as per requirement of the University.
14. The candidates selected for appointment to these posts on contract basis shall have to execute a contract with the University i.e. Dr. Yashwant Singh Parmar University of Horticulture & Forestry, Nauni (Solan), as per rules of the University.
15. Centers of Examination to be allotted for the Written Objective Type Examination, for these posts, is at the discretion of the University.
16. Examination fees once paid will not be refunded.
17. The University reserves the right to change any of the terms of the advertisement or to rectify the inadvertent errors at any stage.

18. The decision of the University regarding eligibility etc. of a candidate will be final and no correspondence/personal enquiries will be entertained.
19. If no suitable candidate belonging to Economically Weaker Section is found, the vacancies earmarked for EWS will be treated as de-reserved and will be filled up from a non-EWS candidate of unreserved category.
20. The certificate of Scheduled Caste, Scheduled Tribe, Other Backward Class should be on parental basis, failing which candidature of such candidates will be rejected.
21. The candidates belonging to OBC of HP category must produce OBC certificate(s) on the prescribed format, which should not be more than one year old at the time of last date fixed for submission of Online Recruitment Application. The validity of the certificate is required to be seen at the time of Evaluation of 15 marks. The candidates are also required to be produce the old certificate at the time of filling of the application.
22. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by the Competent Authority i.e. DC/ADC/ADM/SDO(Civil) of the area where the candidate and/or his family resides; and Revenue Officer not below the rank of Tehsildar. The validity of IRDP/BPL certificate is of six months from the date of its issuance. The candidate is required to furnish the valid certificate including the old certificate at the time of filling the application in support of his/her claim.
23. The validity of the certificate(s) is required to be seen at the time of Evaluation of 15 marks. The candidate belonging to Un-Reserved BPL category are not required to submit Income and Asset Certificate. They shall be treated as eligible for EWS reservation on the basis of valid BPL Certificate issued by the competent authority and supplemented by the non-SC/ST/OBC Certificate. If any BPL candidate applies for the post reserved for EWS category, he/she shall have to submit a valid BPL certificate countersigned by the Block Development Officer and also a non-SC/ST/OBC certificate issued by the competent authority.
24. The candidates who have applied earlier to the respective posts in response to this office Advertisement No.01/2019 dated 04.01.2019 and 05/2019 dated 20.08.2019, need not to apply again. The candidates who apply with different log-in ID will have to pay the examination fee.
25. **CANDIDATES ARE ADVISED TO VISIT THE UNIVERSITY WEBSITE FROM TIME TO TIME FOR UPDATES IN THEIR OWN INTEREST.**

DETAIL OF POSTS, ELIGIBILITY CONDITIONS, MODE OF SELECTION AND OTHER TERMS AND CONDITIONS ARE AS UNDER:

1. DETAIL OF POSTS:			
Sr. No.	Name of the Post	Post Code	Number of Posts
1.	Instrumentation Technician [on contract basis @ Rs. 21,100/- per month (BP 10300+4800 GP + 125% of GP)]	300	Gen=01
			Total=01

2.	Technical Assistant [on contract basis @ Rs.19,750/- per month (BP 10300+4200 GP + 125% of GP) <u>Under the project titled "AICRP on Medical & Aromatic Plants and Betelvine".</u>	301	Gen=01	Total=01
3.	Draughtsman on contract basis @ Rs.18,850/- per month (BP 10300+3800 GP + 125% of GP)	202	Gen=01	Total=01
4.	Publication Assistant on contract basis @ Rs.18,400/- per month (BP 10300+3600 GP + 125% of GP)	203	Gen=01	Total=01
5.	Junior Engineer (Civil) on contract basis @ Rs.18,850/- per month (BP 10300+3800 GP + 125% of GP)	204	Gen=02, SC=01, EWS=01	Total=04
6.	Technical Assistant Gr-I (Field) on contract basis @ Rs.18,400/- per month (BP 10300+3600 GP + 125% of GP)	205	Gen=01	Total=01
7.	Junior Office Assistant (Information Technology) i.e. JOA (IT) [on contract basis @ Rs.10,298/- per month (BP 5910+1950 GP + 125% of GP)]	206	Gen=05, SC=03, SC(BPL)=01, OBC=01, OBC(BPL)=01, EWS=02	Total=13
8.	Field Assistant [on contract basis @ Rs.10,185/- per month (BP 5910+1900 GP + 125% of GP)]	208	Gen=02, SC=01, OBC=01, EWS=01	Total=05
9.	Junior Technician (Laboratory) [on contract basis @ Rs.17,500/- per month (BP 10300+3200 GP + 125% of GP)]	209	Gen=02, SC=01, OBC=01, EWS=01	Total=05
10.	Junior Technician (Pump Operator) [on contract basis @ Rs.10,185/- per month (BP 5910+1900 GP + 125% of GP)]	211	Gen=01	Total=01
11.	Driver [on contract basis @ Rs.10,410/- per month (BP 5910+2000 GP + 125% of GP)]	212	Gen=01, EWS=01	Total=02
12.	Driver [on daily wage basis @ Rs.305/- per day]	213	Gen=01, EWS=01	Total=02
13.	Library Assistant [on contract basis @ Rs.10,185/- per month (BP 5910+1900 GP + 125% of GP)]	214	Gen=02, SC=01, EWS=01	Total=04
14.	Sports Assistant [on contract basis @ Rs.10,185/- per month (BP 5910+1900 GP + 125% of GP)]	215	Gen=01	Total=01
15.	Assistant Lineman [on contract basis @ Rs.10,185/- per month (BP 5910+1900 GP + 125% of GP)]	216	Gen=01	Total=01
16.	Caretaker [on contract basis @ Rs.10,185/- per month (BP 5910+1900 GP + 125% of GP)]	217	Gen=02	Total=02

17.	Matron (For Female candidates only) [on contract basis @ Rs.10,185/- per month (BP 5910+1900 GP + 125% of GP)]	218	Gen=02	Total=02
Abbreviations: Gen=General, EWS=Economically Weaker Section, SC=Scheduled Caste, SC(BPL)=Scheduled Caste (Below Poverty Line), OBC=Other Backward Class, OBC(BPL)=Other Backward Class (Below Poverty Line).				

2. MINIMUM ESSENTIAL QUALIFICATION AS PER R&P RULES:	
INSTRUMENTATION TECHNICIAN (POST CODE-300)	B.E./B. Tech. in Instrumentation/Electronics and Communication from a University/Institution/College duly recognized by the Central or State Government.
TECHNICAL ASSISTANT (POST CODE=301)	M.Sc. Forestry (Forest Products/Medicinal & Aromatic Plants)
DRAUGHTSMAN (POST CODE-202)	i) Should have passed 10+2 Examination or its equivalent from a recognized Board of School Education. ii) Atleast three years' Diploma course in Architectural Assistantship from a recognized University or an Institution duly recognized by the State/Central Government.
PUBLICATION ASSISTANT (POST CODE-203)	i) 10+2 or its equivalent from a recognized University/Board of School Education. ii) 03 years Diploma Course in Printing Technology from any Institution/University duly recognized by the Centre or State Government.
JUNIOR ENGINEER (CIVIL) (POST CODE-204)	Degree in Civil Engineering from recognized University/ Institution or equivalent. OR Regular full time Diploma in Civil Engineering (03 years) or its equivalent from an Institution/University duly recognized by the Central or State Government.
TECHNICAL ASSISTANT GR-I (FIELD) (POST CODE-205)	Atleast 2 nd Division in B.Sc. (Horticulture/Forestry/Agriculture)
JUNIOR OFFICE ASSISTANT (INFORMATION TECHNOLOGY) (POST CODE-206)	i) 10+2 from a recognized Board of School Education. ii) Diploma of minimum one year duration in Computer Science/Computer Application/Information Technology from an Institution affiliated to a recognized Board or University or from a deemed University. OR "O" or "A" level Diploma from National Institute of Electronics & Information Technology (NIELIT). OR Diploma in Information Technology (IT) from an Industrial Training Institute (ITI). iii) Computer typing speed of 30 words per minute in English or 25 words per minute in Hindi.

FIELD ASSISTANT (POST CODE-208)	10+2 with Science from a recognized Board of School Education.
JUNIOR TECHNICIAN (LABORATORY) (POST CODE-209)	B.Sc. (Horticulture/Forestry/Agriculture)/B.Sc.
JUNIOR TECHNICIAN (PUMP OPERATOR) (POST CODE-211)	i) Should have passed Matric examination or its equivalent from a recognized Board/University; and ii) Should possess ITI Certificate in the trade of Electrician/ Motor Mechanic from a recognized Institution.
DRIVER (POST CODE-212 & 213)	i) Matric from a recognized Board of School Education. ii) Must possess valid driving license for plying of heavy and light vehicles in hilly terrain.
LIBRARY ASSISTANT (POST CODE-214)	i) Should have passed 10+2 Examination or its equivalent with atleast 50% marks from a recognized Board of School Education. ii) Should have atleast one year diploma in Library Science from any Institute/University duly recognized by Centre/State Government. iii) Should possess a minimum speed of 30 words per minute in English typewriting or 25 words per minute in Hindi typewriting on Computer.
SPORTS ASSISTANT (POST CODE-215)	i) Should have passed 10+2 Examination or its equivalent from a recognized Board of School Education. ii) Should have atleast two years' diploma in Physical Education (D.P.Ed.) from any Institute/University duly recognized by Centre/State Government.
ASSISTANT LINEMAN (POST CODE-216)	i) Should have passed Matric examination from a recognized Board of School Education. ii) Must possess ITI Certificate from a recognized Institution in the trade of Electrician/Wireman.
CARETAKER (POST CODE-217)	i) 10+2 from a recognized Board of School Education. ii) Diploma of minimum one year duration in Computer Science/Computer Application/Information Technology from an Institution affiliated to a recognized Board or University or from a deemed University.
MATRON (FEMALE ONLY) (POST CODE-218)	i) 10+2 from a recognized Board of School Education. ii) Diploma of minimum one year duration in Computer Science/Computer Application/Information Technology from an Institution affiliated to a recognized Board or University or from a deemed University.
<u>DESIRABLE QUALIFICATION FOR ALL THE ABOVE POSTS</u>	
Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.	
<u>NOTE:</u> CANDIDATES WITH HIGHER QUALIFICATION IN THE SAME FIELD FROM AN INSTITUTION AFFILIATED TO A RECOGNIZED BOARD OR UNIVERSITY OR FROM A DEEMED UNIVERSITY MAY ALSO APPLY.	

4. MODE OF SELECTION

FOR POST CODE 300

There will be a written objective type (MCQ) examination for all the eligible candidates. Marks obtained in written objective type examination (MCQ) shall be counted for deciding the merit of the candidates. Final selection of candidate will be made on the basis of marks obtained in the written objective type examination, and his/her performance in the interview/personality test, as detailed below. If the candidates score equal marks, then a candidate who is senior in age will be placed above the candidate junior in age:

- | | |
|--|------------|
| (i) Written objective type Examination (MCQ) | = 85 marks |
| (ii) Interview/Personality Test | = 15 marks |

TOTAL = 100 marks

Note: Candidates in the ratio of **20 times of total posts** will be declared qualified in the written objective type Examination (MCQ) and will be called for Interview/Personality Test.

SYLLABUS FOR WRITTEN EXAMINATION

There will be 85 questions in all. Each question will carry one mark.		
1.	Objective type questions (MCQ) related to Degree in the requisite field	65 marks
2.	Objective type questions (MCQ) related to General Knowledge of Himachal Pradesh	10 marks
3.	Objective type questions (MCQ) related to General Knowledge of National/International Level	10 marks
TOTAL		85 marks
Duration of Examination		1 ½ hr (90 minutes)

FOR POST CODES 301, 202, 203, 204, 205, 206, 208, 209, 211, 212, 213, 214, 215, 216, 217 & 218

PART-I (WRITTEN TEST OF 85 MARKS)

There will be a written objective type (MCQ) examination for all the eligible candidates. Marks obtained in written objective type examination (MCQ) shall be counted for deciding the merit of the candidates. **For the posts of Junior Office Assistant (Information Technology) [Post Code-206] and Library Assistant [Post Code 214], the candidates declared qualified in the written objective examination shall be subject to typing test (on computers), which will be of qualifying in nature. Besides, for the post of Junior Technician (Pump Operator) [Post Code 211], Driver [Post Codes 212 & 213] and Assistant Lineman [Post Code 216], the candidates declared qualified in the written objective type examination shall be subjected to practical test, which will be of qualifying in nature.** Final selection of candidate will be made on the basis of marks obtained in the written objective type examination, passing the type test (on computers) or practical test, as the case may be, and evaluation based on the parameters devised by the State Government of HP and further adopted by the University, vide Notification No.UHF.Regr.Rectt.2-39/2017/-27703-27745 dated 26.12.2017, as detailed below. If the candidates score equal marks, then a

candidate who is senior in age will be placed above the candidate junior in age:

(i)	Written objective type Examination (MCQ)	=	85 Marks
(ii)	Typing Test on Computers [For Post Codes 206 & 214]	=	Qualifying nature
(iii)	Practical Test [For Post Codes 211 & 216]	=	Qualifying nature
(iv)	Practical Driving Test [For Post Codes 212 & 213]	=	Qualifying nature
(v)	Evaluation of Documents/Certificates as per parameters defined by the State Government of HP	=	15 Marks

Total = 100 Marks

Note: Candidates in the ratio of 20 times of total posts will be declared qualified in the written objective type Examination (MCQ) and will be called for typing test (on computers), practical test or evaluation of documents/certificates, as the case may be.

SYLLABUS FOR WRITTEN EXAMINATION

FOR THE POST OF TECHNICAL ASSISTANT [POST CODE 301]		
There will be 85 questions in all. Each question will carry one mark.		
1.	Objective type questions (MCQ) related to Degree in the requisite field	65 marks
2.	Objective type questions (MCQ) related to Himachal GK and current affairs	20 marks
TOTAL		85 marks
Duration of Examination		1 ½ hr (90 minutes)

FOR THE POST OF DRAUGHTSMAN [POST CODE 202], PUBLICATION ASSISTANT [POST CODE 203], JUNIOR ENGINEER (CIVIL) [POST CODE 204], TECHNICAL ASSISTANT GR-I (FIELD) [POST CODE 205] AND JUNIOR TECHNICIAN (LABORATORY) [POST CODE 209]		
There will be 85 questions in all. Each question will carry one mark.		
1.	Objective type questions (MCQ) related to Degree/Diploma in the requisite field	50 marks
2.	Objective type questions (MCQ) related to General English of 10+2 Standard	10 marks
3.	Objective type questions (MCQ) related to Hindi of Matric Standard	10 marks
4.	Objective type questions (MCQ) related to Himachal GK and current affairs	15 marks
TOTAL		85 marks
Duration of Examination		1 ½ hr (90 minutes)

FOR THE POST OF JUNIOR OFFICE ASSISTANT (INFORMATION TECHNOLOGY) [POST CODE 206]		
There will be 85 questions in all. Each question will carry one mark.		
1.	Objective type questions (MCQ) of syllabus of Diploma in Computer Science/Computer Application/Information Technology/"O" or "A" level from NIELIT	50 marks
2.	Objective type questions (MCQ) related to English of 10+2 Standard	10 marks
3.	Objective type questions (MCQ) related to Hindi of Matric Standard	10 marks
4.	Objective type questions related to Himachal GK and current affairs	15 marks
TOTAL		85 marks
Duration of Examination		1 ½ hr (90 minutes)

FOR THE POST OF FIELD ASSISTANT [POST CODE 208]

There will be 85 questions in all. Each question will carry one mark.

1.	Objective type questions (MCQ) related to Science of 10+2 Standard	35 marks
2.	Objective type questions (MCQ) related to English of 10 +2 Standard	10 marks
3.	Objective type questions (MCQ) related to Hindi of Matric Standard	10 marks
4.	Objective type Questions (MCQ) related to Himachal GK and current affairs	30 marks
TOTAL		85 marks
Duration of Examination		1 ½ hr (90 minutes)

FOR THE POST OF JUNIOR TECHNICIAN (PUMP OPERATOR) [POST CODE 211] AND ASSISTANT LINEMAN [POST CODE 216]

There will be 85 questions in all. Each question will carry one mark.

1.	Objective type questions (MCQ) related to trade in the requisite field	40 marks
2.	Objective type questions (MCQ) related to English of Matric Standard	15 marks
3.	Objective type questions (MCQ) related to Hindi of Matric Standard	15 marks
4.	Objective type Questions (MCQ) related to Himachal GK and current affairs	15 marks
TOTAL		85 marks
Duration of Examination		1 ½ hr (90 minutes)

FOR THE POST OF DRIVER [POST CODE 212 & 213]

There will be 85 questions in all. Each question will carry one mark.

1.	Objective type questions (MCQ) of syllabus related to the post of Driver	50 marks
2.	Objective type questions (MCQ) related to English of Matric Standard	10 marks
3.	Objective type questions (MCQ) related to Hindi of Matric Standard	10 marks
4.	Objective type Questions (MCQ) related to Himachal GK and current affairs	15 marks
TOTAL		85 marks
Duration of Examination		1 ½ hr (90 minutes)

FOR THE POST OF LIBRARY ASSISTANT [POST CODE 214], SPORTS ASSISTANT [POST CODE 215], CARETAKER [POST CODE 217] AND MATRON [POST CODE 218]

There will be 85 questions in all. Each question will carry one mark.

1.	Objective type questions (MCQ) related to Diploma in the requisite field	50 marks
2.	Objective type questions (MCQ) related to English of 10+2 Standard	10 marks
3.	Objective type questions (MCQ) related to Hindi of Matric Standard	10 marks
4.	Objective type Questions (MCQ) related to Himachal GK and current affairs	15 marks
TOTAL		85 marks
Duration of Examination		1 ½ hr (90 minutes)

PART-II (EVALUATION OF 15 MARKS)

EVALUATION OF 15 MARKS IN RESPECT OF SHORTLISTED CANDIDATES AFTER QUALIFYING THE WRITTEN OBJECTIVE TYPE EXAMINATION AND SKILL TEST/PRACTICAL TEST, WHEREVER APPLICABLE, WILL BE CARRIED OUT AS PER THE FOLLOWING CRITERIA:

Sr. No.	Detail of Criteria of 15 marks	Marks	Competent authority to issue the certificates
i.	Weightage for the minimum educational qualification as per the Recruitment & Promotion Rules [Percentage of marks obtained in the educational qualification would be multiplied by 0.025, For example, an individual has secured 50% marks in the required educational qualifications, he/she will be allowed 1.25 marks (50X0.025=1.25). For technical posts, professional educational qualification prescribed in the R&P Rules shall be taken into consideration In the case candidates possessing multiple basic professional qualification, weightage will be given to higher percentage/marks.	02.50 (Two & half)	Concerned University/Board
ii.	Belonging to notified Backward Area or Panchayat, as the case may be	01(One)	Concerned SDO(C)/ Tehsildar/Naib Tehsildar
iii.	Land less family/family having land less than 1 Hectare to be certified by the concerned Revenue Authority	01 (One)	Concerned SDO(C)/ Tehsildar/Naib Tehsildar
iv.	Non-employment Certificate to the effect that none of the family members is in Government/Semi Government service.	01 (One)	Concerned SDO(C)/ Tehsildar/Naib Tehsildar
v.	Differently abled persons with more than 40% impairment/disability/infirmity	01 (One)	Health & Family Welfare authorities/Medical Boards
vi.	NSS (atleast one year), certificate holders in NCC/The Bharat Scout and Guide. Medal winner in National level sports competitions.	01 (One)	Concerned Head of Institution, Certificate of medal winners in National level sports competitions shall be issued by concerned District Youth Services and Sports Officer/Head of Institution.
vii.	BPL family having family annual income (from all sources) below Rs.40,000/- or as prescribed by the Government from time to time.	02 (Two)	Concerned BDO by taking the authenticated entries in the "Parivar Register" as the basis of such certificate or Concerned Commissioner/ Joint Commissioner/ Assistant Commissioner of Municipal Corporation or Concerned Executive Officer of Municipal Council or Secretary of Nagar Panchayat, as the case may be.
viii.	Widow/divorced/destitute/single woman.	01 (One)	As Above
ix.	Single daughter/Orphan	01 (One)	As Above
x.	Training of atleast 06 months duration related to the post applied for from a recognized University/Institution	01 (One)	Competent authority of the concerned University/ Institution
xi.	Experience up to a maximum of 5 years in Government/Semi Government organization relating to the post applied for (0.5 mark only for each completed year).	2.5 (Two & half)	Competent authority of the concerned Government/Semi Government Organization.
<p>Note: For item No.(ii) to (xi), the authority competent to issue certificate is as per letter No.Per(AP-B)B(15)5/2014-loose-I dated 18.07.2017 issued by ACS (Personnel) to the Government of HP, further adopted by the University, vide Notification No.UHF.Regr.Rectt.2-39/2017/-27703-27745 dated 26.12.2017.</p>			

HOW TO APPLY:

The candidates must apply online through the website <http://www.yspuniversity.ac.in>. Applications received through any other mode would be summarily rejected. Detailed instructions for filling up Online Recruitment Applications are available on the above mentioned website.

EXAMINATION FEES:

The detail of fee for respective categories is as under:

Sr. No.	Category	Examination Fee	
		Post Code 300	Post Codes 301, 202 to 218
1.	General Category (including General Ex-Servicemen of HP released from Defence Services on their own request before completion of normal tenure and reserved category candidates of other States)	₹ 800/-	₹ 500/-
2.	Economically Weaker Section and BPL's of HP (including SC-BPL, ST-BPL and OBC-BPL)	₹ 200/-	₹ 125/-
2.	Scheduled Caste of HP/Scheduled Tribe of HP/Other Backward Class of HP/Persons with Disabilities of HP (including Ex-Servicemen belonging to reserved category relieved on their own request before completion of normal tenure)	₹ 200/-	₹ 125/-
3.	FEMALE CANDIDATES/EX-SERVICEMEN (who are released from Defence Services after completion of normal tenure)/ Visually Impaired of HP	No Fee	

MODE OF PAYMENT:

The candidates can pay requisite examination fee through Debit Card/Credit Card/Net Banking/UPI/Wallets.

FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:

In case of any bottlenecks in filling the online recruitment applications, candidates can contact our service providers on their mobile Nos.08480613091 & 07325965862 or on e-mail id ysp.support@fdstech.solutions between **10:00 AM to 05:00 PM (Monday to Saturday), from 20.02.2020 onwards.**

ADMISSION/ REJECTION: -

The information in respect of provisionally admitted candidates on claim basis and rejected candidates (for want of requisite examination fees or other reasons) will be uploaded on the website of the University before the conduct of written objective type Examination and **no separate intimation to the candidate will be sent.**

Candidates are advised to visit the University website from time to time for updates in their own interest.

ADMIT CARDS:-

Admit Card(s) will not be sent by post and provisionally admitted candidates will have to download their respective Admit Card alongwith instructions for the concerned post(s) from the official website of the University <http://www.yspuniversity.ac.in>. **Therefore, the candidates are advised to remember their User ID(s) and password(s) to login to download their Admit Card(s).** The message in this regard will also be sent on registered e-mail ID. The provisionally admitted candidates will have to paste a passport size photograph duly attested by a Gazetted Officer/Self Attested on the space provided in the downloaded Admit Card(s), failing which he/she will not be allowed to appear in the written objective type examination.

Note: The false/fake claims or any information given by the candidate(s) will be viewed seriously and he/she will be debarred for recruitment to any post to be advertised either by the University or any other recruiting agency of H.P. State Government for a period of three years from the date of submission of Online Recruitment Application(s) by such candidate(s).

The candidates will be required to bring one of the following documents as identity proof at the time of written objective type test:

(i) Aadhaar Card, (ii) Voter Identity Card, (iii) Driving License, (iv) Bank Pass Book, (v) Identity Card issued by Government/Employer etc., (vi) PAN Card, and (vii) Disability Certificate.

CATEGORY CLAIMS:-

The category once claimed by the candidate(s) will not be allowed to be changed at any stage. The certificate issued in respect of each category should be issued by the prescribed authority as notified by the government from time to time.

1. **EX-SERVICEMEN OF HIMACHAL PRADESH:-** The candidates belonging to Ex-Servicemen of Himachal Pradesh will have to furnish discharge certificate and full detail in respect of their PPO No., Rank, and date of retirement from the Defence Services to claim the benefit of concession for the category of Ex-Servicemen.
2. **OBC (OTHER BACKWARD CLASSES) OF HIMACHAL PRADESH:-** Candidates belonging to OBC of HP category must produce valid OBC certificate on the prescribed format valid till the relevant term of the Financial Year (1st April to 31st March) as notified by the Government of Himachal Pradesh (in the Department of Revenue) in Rajpatra dated 09th January, 2012. Candidates must have valid OBC Certificates covering the entire period from last date of submission of online applications till date of evaluation alongwith an undertaking that his/her status as OBC has not changed and he/she has not been excluded from the category of OBC of HP on account of being covered under creamy layer.
3. **EWS (ECONOMICALLY WEAKER SECTIONS):** Candidates claiming reservation under Economically Weaker Section shall have to produce "Income and Asset Certificate" in respect of their family, duly issued by the competent authority on the prescribed format as specified in Department of Personnel's (State Government of HP) instruction No.PER(AP)-C-B(12)-1/2019 dated 11.03.2019 further adopted by the University, vide Notification No.UHF.Regr.Rectt.2-34/2019/-7861-7900 dated 08.07.2019 (also available on University website), at the time of scrutiny of the documents. Also, if any BPL candidate is applying for the post reserved for Economically Weaker Section, he/she shall have to submit a valid BPL certificate countersigned by the Block Development Officer and also a non-SC/ST/OBC certificate issued by the competent authority on the prescribed format as specified in ibid instructions, at the time of scrutiny of the documents.

IMPORTANT POINTS IN RESPECT OF WRITTEN OBJECTIVE TYPE EXAMINATION:-

- (i) Answer Key of written objective type examination will be uploaded on the official website of the University after freezing the answer sheets and objection(s), if any; will be entertained upto seven days after displaying/uploading the same on the website of the University. The objection(s) will be got verified from the concerned subject matter expert(s) and if found valid; a revised answer key of that written objective type question(s) will be uploaded on the website of the University.
- (ii) **There will be negative marking for incorrect answers (as detailed below) for all questions:**
 - (a) There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidate, one fourth (0.25) of the marks assigned to that question will be deducted as penalty.
 - (b) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for that question.
 - (c) If a question is left blank i.e. no answer is given by the candidate, there will be no marking for that question.
- (iii) **The eligibility of candidate(s) called for the evaluation will be determined on the basis of original documents produced on the day(s) of evaluation and the University will not be responsible if the candidature of any candidate is rejected at that stage or at the time of verification by the appointing authority. As such, admission to the written objective type examination /typing test/practical test/evaluation shall be purely provisional.**
- (iv) The summoning of the candidate(s) for evaluation in pursuance to parameters devised by the State Government, further adopted by the University, vide Notification dated 26.12.2017 conveys no assurance whatsoever that they will be selected or recommended.
- (v) Re-checking/ re-evaluation, for the written objective type examination/Type test will not be allowed in any case.

OTHER CONDITIONS:-

1. All candidates, whether in Government Service or Government owned Industrial or Public Enterprises or other similar organizations or in private employment should submit their applications online directly to the University with due intimation to their employer. They will be considered for the post only if they submit a NOC of the concerned department at the time of scrutiny of the documents.
2. Casual/adhoc/daily rated/work charged/contractual employees do not need to produce NOC from the concerned employer.
3. The applicant shall upload his/her latest photograph in the space provided in the application form. He/she is also required to paste a similar photograph on the Identity Card portion of his/her Admit Card, which will be downloaded by the candidates from the website of the University for appearing in the written objective type examination.
4. **The candidates applying for the post(s) should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of screening test, examination for which they are admitted by the University viz. written examination/typing test/practical test/driving test (in case of Driver's posts) and evaluation will be purely provisional, subject to satisfying the prescribed eligibility conditions. If on verification at any time before or after the written test, type test, practical test or evaluation, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the University.**

5. Candidate who is declared by the University to be guilty of:-
- (a) Obtaining support for his/her candidature by the following means, namely:-
 - offering illegal gratification to, or
 - applying pressure on, or
 - blackmailing, or threatening to blackmail any person connected with the conduct of the examination, or
 - (b) impersonating, or
 - (c) procuring impersonation by any person, or
 - (d) submitting fabricated documents or documents which have been tampered with, or
 - (e) making statements which are incorrect or false or suppressing material information, or
 - (f) using unfair means during the examination, or
 - (g) writing obscene matter or drawing obscene sketches in the scripts, or
 - (h) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
 - (i) harassing or doing bodily harm to the staff employed by the University for the conduct of their examinations, or
 - (j) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or
 - (k) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or
 - (l) attempting to commit or as the case may be abetting the University of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, be liable to be disqualified by the University from the examination for which he/she is a candidate and/or
 - (m) to be debarred either permanently or for specified period:-
 - by the University from any examination or selection held by them.
 - by the State Government from any employment under them, and
 - (n) if he/she is already in service under Government to disciplinary action under the appropriate Rules. Provided that no penalty under these Rules shall be imposed except after:-
 - giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
 - taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

DISQUALIFICATIONS FOR ADMISSION TO THE EXAMINATION:

No candidate will be eligible for admission to the examination:-

- a) If he/ she has been dismissed from any previous service;
- b) If he/ she has been convicted in any offence involving moral turpitude or has been permanently debarred/disqualified from appearing in any examination or selection;
- c) If he/she is found either directly or indirectly influencing the selection process in any manner;
- d) A candidate having more than one spouse living; or
- e) If he/she is an un-discharged insolvent.

Sd/-

Registrar

Dr. Y.S. Parmar University of Horticulture
& Forestry, Nauni (Solan)